

The Region 4 ESC Board of Directors' Regular Meeting Minutes
October 25, 2022
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on October 25, 2022, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Mr. Andy Reyes, Mrs. Carmen Moreno, and Mr. Victor White. Ms. Lalla Morris and Mrs. LaVerie Wise were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Kristi Hernandez, Mr. Jeff Kohrman, Mr. Robert Zingelmann, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:03 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Mrs. Scotty Bass. The pledges of allegiance were led by Mrs. Carmen Moreno.
- C. There were no comments from the public.
- D. Dr. Watson shared with the Board that representatives from TEA will visit Region 4 on October 31. He also shared the TEA's Director of Talent Pathways invited Becky Hampton, Education Specialist, Educator Preparation Solutions, to serve on a state panel discussing our edTPA pilot work with the State Board of Educator Preparation. Furthermore, Kyle Johnson, one of our Texas Strategic Staffing Fellows in the Accountability and Leadership Solutions department recently received high praise from TEA for his part in a presentation at CSOTTE.

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Mr. Robert Zingelmann shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- C. Ms. Kristi Hernandez shared information on the report on Region 4 Employee Satisfaction Survey.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3A-2, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular meeting on August 23, 2022
- 3A-2 Approval of the minutes of the Special-called meeting on October 15, 2022

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2022-2023 Financial Status Recap Report as of September 30, 2022, and Investment Portfolios as of August 31, 2022, and September 30, 2022.

C. OMNIA Partners

A-1 Approval of one year annual renewal contracts for the following companies:

March 2023

- Fastenal Company
- Hi-Line Electric Co., DBA Hi-Line, Inc.
- Kimball Midwest
- Lawson Products, Inc.
- Lowe's Home Centers, LLC
- Northern Safety Co., Inc.
- W.W. Grainger, Inc.
- WESCO Distribution, Inc.

April 2023

- Affordable Interior Systems, Inc. (AIS)
- Allsteel, Inc.
- ASSA Group, Inc. dba Enwork
- Exemplis LLC
- The HON Company LLC
- Irwin Seating Company
- Jasper Group (Jasper Seating Company, Inc.)
- Krueger International, Inc.
- MeTEOR Education, LLC
- National Office Furniture, Inc.
- ODP Business Solutions, LLC
- OFS Brands, Inc.
- Safco Products Co
- School Specialty, LLC
- Teknion LLC
- Trendway Corporation
- VS America, Inc.
- Agile Mind Educational Holdings, Inc.
- Edmentum, Inc.
- Carahsoft Technology Corporation
- BELFOR USA Group, Inc.
- CORE Construction Services of Texas, Inc.
- DKI Restoration, LLC dba DKI Commercial Solutions, LLC

- BELFOR USA Group, Inc.
- Brown & Root Industrial Services, LLC
- CORE Construction Services of Texas, Inc.
- J.T. Vaughn Construction, LLC
- Weatherproofing Technologies, Inc.
- McGriff, Seibels & Williams, Inc.

May 2023

- Konica Minolta Business Solutions U.S.A. Inc.
- Kyocera Document Solutions America, Inc.
- Toshiba America Business Solutions, Inc.
- Xerox Corporation

June 2023

- Lakeshore Equipment Company dba Lakeshore
- Learning Materials
- Office Depot, Inc
- School Specialty. Inc.
- Pocket Nurse Enterprises, Inc.
- School Specialty, LLC

A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to approve the 60-month lease agreement for the Xerox Iridesse and Versant 4100 printers with Fiery print servers for an annual cost not to exceed \$129,560.24 which includes a 10% contingency for overage costs per OMNIA Partners Printers and Copiers Contract Number R191104. Ms. Kristi Hernandez presented information regarding the Xerox lease agreement for color printers. The motion carried unanimously.
- 4A-2 A motion was made by Mr. Victor White and seconded by Dr. Hugh Hayes to authorize the Executive Director or designee to negotiate final terms and execute the purchase of outsourced printing services from an awarded provider for a price not to exceed \$400,000. Ms. Kristi Hernandez reviewed information about the purchase of outsourced printing services. The motion carried unanimously.
- 4A-3 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to approve the Interlocal Cooperation Contract between The University of Texas at Austin and Region 4 and authorize the Executive Director or designee to negotiate final terms and enter into the agreement.

Dr. Kelly Ingram shared information about The University of Texas at Austin Interlocal Cooperative Contract. The motion carried unanimously.

4A-4 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the provision of services between Region 4 and Globo Language Solutions, LLC (formerly known as Crabtree Interpreting Services), and Webbco Enterprises LLC dba Visual Communication Services and authorize the Executive Director or designee to negotiate final terms and enter into any agreements. Dr. Kelly Ingram shared information regarding interpreting services provision of services. The motion carried unanimously.

4A-5 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to authorize Executive Director or designee to negotiate final terms and execute the purchase of OKTA identity management service from CDWG at a price not to exceed \$225,000. Mr. Jeff Kohrman shared information about the renewal of OKTA identity management service. The motion carried unanimously.

B. Business

4B-1 A motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to approve Board Policy CBF (LOCAL) Revenue Sources Investments in one reading, as presented. Mr. Robert Zingelmann presented information regarding the Board Policy CBF (LOCAL) Revenue Sources Investments. The motion carried unanimously.

4B-2 A motion was made by Mrs. Linda Tinnerman and seconded by Mrs. Scotty Bass to approve the Administration's recommendation for Satterfield & Pontikes Construction, Inc. to provide Construction-Manager-at-Risk Pre-Construction services at a cost not to exceed \$36,000. Mr. Robert Zingelmann reviewed information about the Construction Manager at Risk for Pre-Construction Services for Region 4 Building Renovation Project. The motion carried unanimously.

C. OMNIA Partners

4C-1 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to approve a three (3) year contract with the option of two (2) one-year renewals for ergonomic workplace solutions as presented. Mr. Robert Zingelmann reviewed information about the contract award for ergonomic workplace solutions. Administration recommends award to Fellowes, Inc. d/b/a ESI Ergonomic Solutions; Humanscale Corporation; Krueger International, Inc.; Vari Sales Corporation; and Workrite Ergonomics. The motion carried unanimously.

4C-2 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve a three (3) year contract with the option of two (2) one-year renewals for wall system solutions as presented. Mr. Robert Zingelmann reviewed information about the contract award for wall system solutions. Administration recommends award to DIRT

Environmental Solutions Inscape, Inc.; Krueger International, Inc.; and Loftwall, Inc. The motion carried unanimously.

5. Closed Session

It was determined that Closed Session was not needed.

6. Adjournment

There being no further business, a motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 11:51 a.m.

Carmen I. Moreno

Chair

Laverie Wise

Secretary