

The Region 4 ESC Board of Directors' Regular Meeting Minutes
June 25, 2024
Board Room
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on June 25, 2024, at 11:00 a.m. The following Board Members were in attendance: Mrs. Carmen Moreno, Mrs. Linda Tinnerman, Dr. King Davis, Mr. Victor White, and Mr. Andy Reyes. Ms. Lalla Morris, Mrs. LaVerie Wise, and Mrs. Scotty Bass were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Jennifer Brock, Ms. Stephanie Noriega, Mr. Jeff Kohrman, Ms. Jorgannie Carter, Dr. Julie Hill, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:00 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Mrs. Linda Tinnerman. The pledges of allegiance were led by Mr. Andy Reyes.
- C. There were no comments from the public.
- D. Dr. Watson presented Mrs. Carmen Moreno with a gavel as a token of our appreciation for her service as the 2022-2024 Board Chair. Dr. Watson shared with the Board the Region 4 facilitated the regional 2024 Superintendent of the Year. He also shared that STAAR preliminary results are in and showed that Region 4 districts as a whole slightly outperformed the State metrics. Additionally, Dr. Watson shared that Dickinson, Goose Creek, La Porte, and Southwest Public Schools selected Region 4 as their service provider for Strong Foundations efforts for 2024-2025. Dr. Watson explained that TEA has selected Region 4 to roll-out the statewide Effective District Framework (EDF). This non-competitive grant focuses on building capacity in ESCs to support district-level training and executive coaching with superintendents and central office teams. It will launch in August 2024. Lastly, Dr. Watson gave a reminder for two upcoming Region 4 events: the annual Teacher of the Year luncheon, and the Grand Re-opening of the McKinney Conference Center.

2. Reports/Information Items

- A. Kate Mejia, Executive Assistant to the Executive Director, administered the Oath of Office to reelected Board Members, Mr. Victor White—Place 5, Mrs. Linda Tinnerman—Place 6, and Mrs. Carmen Moreno—Place 7.
- B. Kate Mejia, Executive Assistant to the Executive Director, administered the Oath of Office to appointed Board Member, Dr. King Davis—Place 4.
- C. Dr. Rodney Watson and Ms. Jorgannie Carter shared the report on 2024–2025 Budget Proposal.

- D. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- E. Dr. Julie Hill shared the report on Region 4 Educator Certification interlocal agreements.
- F. Ms. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- G. Dr. Julie Hill reviewed the notification of TASB ESC Update 30 Legal Policy revisions.
- H. Dr. Kelly Ingram discussed the report on Region 4 Employee Engagement Survey.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3B-1, 3B-2, 3C-1 and 3C-2 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

3A-1 Approval of the minutes of the special-called meeting on May 28, 2024

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2023-2024 Financial Statement Report as of May 31, 2024, and Monthly Investment Reports as of April 30, 2024, and May 31, 2024.

C. OMNIA Partners

C-1 Approval of contract renewals
July 2024

- AT&T Corp.
- Big Bend Telephone Company
- Charter Communications Operating, LLC
- Comcast Cable Communications Management, LLC
- Eastex Telephone Coop., Inc.
- Hill Country Telephone Cooperative, Inc. (HCTC)
- AMG Technology Investment Group dba Nextlink
- North Texas Telephone Company
- Peoples
- Poka Lambro Telephone Cooperative, Inc.
- Totalcom Communications, LLC
- Wes-Tex Telephone Coop (WTTC) Wes-Tex Telecommunications, Ltd. (WTTL)
- Windstream Services, LLC on behalf of itself and its Affiliates
- WT Services Inc.

September 2024

- Hunter Knepshield Company Inc.

November 2024

- Chrome River Technologies, Inc., part of the Emburse Group, for itself and on behalf of its Affiliates (“Emburse”)
- West Enterprises Inc., DBA Uniglobe Travel Designers
- Global Equipment Company Inc.
- Motion Industries

December 2024

- AutoZone Parts, Inc.
- Lawson Products, Inc.
- FleetCor Technologies, Inc. through its subsidiaries:
 - FleetCor Technologies Operating Company, LLC and Comdata, Inc.
- Acolad Life Sciences, LLC
- Homeland Language Services
- Language Line Services, Inc.
- Lionbridge Global Solutions II, Inc.
- MasterWord Services, Inc.
- GlobalVision International, Inc. A Division of Summa Linguae Technologie
- United Language Group, Inc.
- Webbco Enterprises, L.L.C. dba Visual Communication Services
- WorldWide Interpreters, Inc

C-2 Approval of internal contract renewals

December 2024

- ADM Security Solutions

June 30, 2024

- Education Analytics, Inc.

July 2024

- Education Analytics, Inc.
- Resultant LLC
- Slalom LLC

August 2024

- Disc Pro Graphics, Inc.
- Gurrola Reprographics, Inc.
- RR Donnelley
- T Enterprises dba 1 Vision
- Wells Fargo Bank, N.A.

A motion was made by Mr. Victor White and seconded by Mrs. Linda Tinnerman to approve consent agenda items 3A-1, 3B-1, 3B-2, 3C-1, and 3C-2 as presented. The motion carried unanimously.

A motion was made by Dr. King Davis and seconded by Mrs. Linda Tinnerman to begin a meeting recess. The motion passed unanimously, and the Board recessed at 11:37 a.m.

A motion was made by Mr. Victor White and seconded by Mrs. Linda Tinnerman to reconvene the meeting. The Board Meeting reconvened at 11:44 a.m.

4. Action Items

A. Administration

- 4A-1 [This item was moved to follow 2A] A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Andy Reyes to appoint Dr. King Davis to fill the unexpired term for Region 4 Board Member—Place 4 as presented. Dr. Rodney Watson reviewed the appointment of Region 4 Board Member—Place 4 to fill vacancy due to Board Member resignation. The motion carried unanimously.
- 4A-2 [This item was moved to follow item 4C-3] A motion was made by Mr. Andy Reyes and seconded by Mr. Victor White to approved Mrs. Linda Tinnerman to serve as Chair, Mrs. LaVerie Wise to serve as Vice-Chair, Mr. Victor White to serve as Secretary, and Mrs. Andy Reyes to serve as Assistant Secretary. The motion carried unanimously. Mrs. Linda Tinnerman continued the meeting as Chair.
- 4A-3 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to authorize the Executive Director or designee to negotiate final terms and execute a Memorandum of Understanding with the Texas Computer Cooperative (Region 20 Education Service Center) to formalize a partnership between The Texas Education Exchange and the Texas Computer Cooperative. Mr. Jeff Kohrman shared information regarding the approval of a Memorandum of Understanding between the Texas Computer Cooperative and The Texas Education Exchange. The motion carried unanimously.
- 4A-4 A motion was made by Dr. King Davis and seconded by Mr. Andy Reyes to approve, adopt, and execute the Board Resolution to Establish Non-Business Days in Accordance with HB 3033 [88th Texas Legislature (2023)] as presented. Dr. Julie Hill shared information regarding the approval of Board Resolution to Establish Non-Business Days in Accordance with HB 3033 [88th Texas Legislature (2023)]. The motion carried unanimously.
- 4A-5 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve the 2024–2025 Board meeting dates as presenting. Dr. Rodney Watson presenting the 2024–2025 Board meeting dates. The motion carried unanimously.

- 4A-6 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve the pay structure plan for 2024–2025 as proposed in the April 23, 2024, TASB Compensation Plan Review. Dr. Julie Hill reviewed information regarding the Region 4 ESC pay structure plan for 2024–2025. The motion passed unanimously.
- 4A-7 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve a 2% of the midpoint general salary increase for those employees within the Region 4 ESC salary structure, a 2% of the midpoint salary increase for employees who are at or above the pay grade maximum, and a 2% salary increase for those employees on the Executive Administration Pay Plan. Dr. Julie Hill and Ms. Jorgannie Carter reviewed information regarding the Region 4 ESC compensation plan for 2024–2025. The motion passed unanimously.
- 4A-8 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve the Region 4 employer contribution for health insurance coverage options for the 2024–2025 fiscal year at \$8,676 per employee annually. Dr. Julie Hill reviewed information regarding the approval of Region 4 employer contribution for health insurance coverage options for 2024–2025 fiscal year. The motion carried unanimously.
- 4A-9 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to authorize the Executive Director or designee to continue with the implementation services provided by ISOS described in the Change Order to the Statement of Work for Jira products by Atlassian at an amount not to exceed forty thousand dollars (\$40,000). Mr. Jeff Kohrman shared information about the approval of Jira Products by Atlassian Statement of Work Change Order. The motion passed unanimously.
- 4A-10 A motion was made by Mrs. Linda Tinnerman and seconded by Dr. King Davis to authorize the Executive Director or designee to negotiate final terms and execute an amendment to the professional services agreement with DSQuorum LLC for continued maintenance and warranty work in an amount not to exceed two hundred fifty thousand dollars (\$250,000). Mr. Jeff Kohrman reviewed information regarding the approval of an increase in award amount to DSQuorum LLC. The motion carried unanimously.
- 4A-11 A motion was made by Mr. Andy Reyes and seconded by Mr. Victor White to authorize the Executive Director or designee to negotiate final terms and execute an amendment to the professional services agreement with Resultant LLC for continued maintenance and warranty work in an amount not to exceed five hundred thousand dollars (\$500,000). Mr. Jeff Kohrman discussed information regarding the approval of an increase in award amount to Resultant LLC. The motion carried unanimously.
- 4A-12 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to authorize the Executive Director or designee to negotiate final terms and execute the contract for hire services from Robert Half International, Inc. at a price not to exceed three hundred thousand dollars (\$300,000). Mr. Jeff Kohrman discussed information regarding the

approval of contract with Robert Half International Inc. The motion passed unanimously.

4A-13 A motion was made by Mrs. Linda Tinnerman and seconded by Dr. King Davis to approve and adopt the Board Resolution to Provide Compensation to Employees During Center's Closure Due to Tornado and Derecho Damage as presented. Dr. Julie Hill discussed information about the approval of Board Resolution to Provide Compensation to Employees During Center's Closure Due to Tornado and Derecho Damage and Other Inclement Weather Events. The motion passed unanimously.

B. Business

4B-1 A motion was made by Dr. King Davis and seconded by Mr. Victor White to approve a one (1) year contract with the option of four (4) one-year renewals for promotional products & related services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for promotional products & related services. Administration recommends award to 4imprint, Inc., Butler Business Products, LLC, Everest Trading Corp., and Quill LLC. The motion carried unanimously.

4B-2 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve a three (3) year contract with the option of two (2) one-year renewals for background check services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for background check services. Administration recommends award to JD Palatine LLC. The motion carried unanimously.

4B-3 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve the ratification of procured budgeted purchases that aggregate one hundred thousand dollars (\$100,000) or more as presented. Ms. Jorgannie Carter shared information regarding the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.

4B-4 A motion was made by Mr. Victor White and seconded by Dr. King Davis to approve the Resolution to designate Investment Officers and Lone Star/TexPool Authorized Representatives as presented. Ms. Jorgannie Carter shared information regarding approval of Board Resolution to designate Investment Officers and Lone Star/TexPool Authorized Representatives. The motion carried unanimously.

4B-5 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve funding not to exceed \$1,350,000 allocated from 2023–2024 committed fund balance for Region 4 School Support Grants available to all eligible school districts and charter schools within Region 4. Ms. Jorgannie Carter shared information regarding approval of funding for Region 4 School Support Grants. The motion carried unanimously.

C. OMNIA Partners

4C-1 A motion was made by Mr. Andy Reyes and seconded by Mr. Victor White to approve three (3) year contract with the option of two (2) one-year renewals for performing arts apparel, instruments, equipment and related services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for performing arts apparel, instruments, equipment and related services. Administration recommends award to G2 Performance LLC; Music & Arts; Stanbury Uniforms, LLC; and Washington Music Sales Center. The motion carried unanimously.

4C-2 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve three (3) year contract with the option of two (2) one-year renewals for alternate student transportation as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for alternate student transportation. Administration recommends award to EverDriven Technologies, LLC and First Student. The motion carried unanimously.

4C-3 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve three (3) year contract with the option of two (2) one-year renewals for digital solutions and records management as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for digital solutions and records management. Administration recommends award to Companion Data Services, LLC; DataBank IMX; Kofile Technologies, Inc.; and Stericycle, Inc. The motion carried unanimously.

5. Closed Session

Mrs. Linda Tinnerman requested a motion to enter into Closed Session. A motion was made by Mrs. Carmen Moreno and seconded by Mr. Victor White to enter into Closed Session to discuss goals and evaluation for the Executive Director [Tex. Gov. Code Section §551.074], review Human Resources updates [Tex. Gov. Code Section 551.074], and consider the deployment, or specific occasions for implementation, of security personnel or devices [Tex. Gov. Code Section 551.076]. The motion carried unanimously. The Board entered Closed Session at 12:25 p.m. A motion was made by Mrs. Carmen Moreno and seconded by Dr. King Davis to reconvene the Board Meeting. The Board reconvened at 1:16 p.m.

6. Adjournment

There being no further business, a motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to adjourn the meeting. Mrs. Linda Tinnerman adjourned the meeting at 1:17 p.m.



Chair



Secretary