

The Region 4 ESC Board of Directors' Regular Meeting Minutes
October 29, 2024
Board Room
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on October 29, 2024, at 11:00 a.m. The following Board Members were in attendance: Mrs. Linda Tinnerman, Dr. King Davis, Mr. Victor White, Mrs. LaVerie Wise, Mrs. Carmen Moreno, Mr. Andy Reyes, and Mrs. Scotty Bass. Ms. Lalla Morris was absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Jennifer Brock, Ms. Stephanie Noriega, Mr. Jeff Kohrman, Ms. Jorgannie Carter, Dr. Julie Hill, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:04 a.m. by Mrs. Linda Tinnerman, Chair.
- B. The invocation was led by Mrs. LaVerie Wise. The pledges of allegiance were led by Mrs. Scotty Bass.
- C. There were no comments from the public.
- D. Dr. Watson shared that the Office of Emergency Management and School Safety hosted its second School Safety and Security Expo with 379 attendees. He also share that Region 4 was the recipient of the AWS Education Champions Award this year. Additionally, the Lone Star State School Counselor Association names Twiana Collier, Education Specialist, Accountability, Research, and Compliance Support department, as their 2024 Regional School Counselor Support of the Year. The Texas Education Exchange team and Region 4 were honored with the 2024 Ed-Fi Alliance Community Service Award at this year's Summit. Lastly, Dr. Watson shared words of gratitude from our LEAs regarding the 2024-2025 Region 4 School Support Grant.

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Dr. Julie Hill shared the report on Region 4 Educator Certification interlocal agreements.
- C. Ms. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Linda Tinnerman recommended that Items 3A-1, 3A-2, 3B-1, 3B-2, 3B-3, 3B-4, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the regular meeting on August 27, 2024

3A-2 Approval of the minutes of the Special-called meeting on September 19, 2024

B. Business Office

3B-1 Approval of budget amendments for fiscal year 2023-2024

3B-2 Approval of budget amendments for fiscal year 2024-2025

3B-3 Approval of interim financial statements for fiscal year 2023-2024

3B-4 Approval of interim financial statements for fiscal year 2024-2025

C. OMNIA Partners

C-1 Approval of contract renewals

March 2025

- B&H Foto and Electronics DBA B&H
- Schneider Electric Buildings Americas, Inc
- Best Buy Stores, L.P.
- AstroTurf Corporation
- Everon, LLC
- Convergent Technologies LLC
- Instructure, Inc.
- Brightly Software, Inc.
- Shaw Sports Turf
- Fieldturf USA, Inc.
- AVI-SPL LLC
- NeedThese
- Accruent, LLC
- Elite Sports Builders

April 2025

- Daktronics, Inc.
- BCI Burke Company, LLC
- Play and Park Structures
- ADP
- Playcraft Systems LLC
- PaveConnect Logistics, LLC
- Staffmark Group
- Weatherproofing Technologies, Inc.
- Lithified Technologies US LLC
- RL National Roofing Partners, LLC

May 2025

- World Wide Technology, LLC
- GovConnection, Inc. dba Connection – Public Sector Solutions
- CDW Government LLC
- Quill LLC
- ODP Business Solutions, LLC
- HP Inc.
- EPIC Business Essentials

- ServiceWear Apparel, Inc.
- ThunderCat Technology, LLC
- Iron Bow Technologies, LLC
- Gonzalez Solutions for Business

June 2025

- ODP Business Solutions, LLC

A motion was made by Mrs. Carmen Moreno and seconded by Mrs. LaVerie Wise to approve consent agenda items 3A-1, 3A-2, 3B-1, 3B-2, 3B-3, 3B-4, and 3C-1 as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to authorize the Executive Director or designee to negotiate final terms and execute the 2024-2025 interlocal agreement between Region 4 and The HARRIS CENTER for Mental Health and Intellectual and Developmental Disabilities/IDD as required for a one-year term with the option of renewals for three (3) successive years through the 2027-2028 year. Dr. Kelly Ingram shared information regarding the approval of Annual Interlocal agreement between Region 4 Education Service Center and The HARRIS CENTER for Mental Health and Intellectual and Developmental Disabilities/IDD. The motion carried unanimously.
- 4A-2 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the interlocal agreement between Region 13 Education Service Center and Region 4 Education Service Center and authorize the Executive Director or designee to negotiate final terms and enter into an agreement with an option for two (2) additional years for twelve (12) months each year. Dr. Jennifer Brock presented information regarding the approval of Interlocal Agreement between Region 13 Education Service Center and Region 4 Education Service Center to provide content development, statewide training-of-trainer sessions, and community of practice sessions for the Mathematics Achievement Academies. The motion carried unanimously.

B. Business

- 4B-1 A motion was made by Dr. King Davis and seconded by Mr. Andy Reyes to approve the procured budgeted purchases that aggregate \$100,000 or more as presented. Ms. Jorgannie Carter shared information regarding the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.
- 4B-2 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to approve a contract award to EPS US, LLC for Management

Information System for Printing Business Operations as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Management Information System for Printing Business Operations. Administration recommends award to eProductivity Software (EPS US, LLC). The motion carried unanimously.

- 4B-3 A motion was made by Mrs. Carmen Moreno and seconded by Mr. Victor White to approve a one (1) year contract with the option of four (4) one-year renewals for Open Education Resources Textbook Distribution Services contingent on final contract negotiations. Ms. Jorgannie Carter shared information regarding approval of contract award for Open Education Resources Textbook Distribution Services. Administration recommends award to Veyer, LLC. The motion carried unanimously.
- 4B-4 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to approve one (1) year contract with the option of four (4) one-year renewals for the manipulative kit portion of Open Education Resources Trade Books and Manipulatives as presented. Ms. Jorgannie Carter shared information regarding approval of contract awards for the purchase of Open Education Resources Math Manipulative Kits. Administration recommends award to Great Minds PBC (Primary) and hand2mind, Inc. (Secondary). The motion carried unanimously.
- 4B-5 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Victor White to approve the delegation of authority to the Executive Director to award a contract for Tradebooks as part of the OER Print Grant operation upon completion of the bid solicitation process. Ms. Jorgannie Carter shared information regarding the delegation of authority to award a contract for Tradebooks related to the Open Education Resources Print Grant. The motion carried unanimously.
- 4B-6 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to ratify the contract with Whitley Penn, LLC to conduct the financial audit for the fiscal year 2023-2024. Ms. Jorgannie Carter shared information regarding approval of External Audit Firm for Fiscal Year 2023-2024 Financial Audit. The motion carried unanimously.
- 4B-7 A motion was made by Dr. King Davis and seconded by Mrs. Scotty Bass to approve and adopt Board Policy CBF (LOCAL) Revenue Sources Investments in one reading, as presented. Ms. Jorgannie Carter shared information regarding approval of Board Policy CBF (LOCAL) Revenue Sources Investments. The motion carried unanimously.
- 4B-8 A motion was made by Mrs. Carmen Moreno and seconded by Mr. Victor White to authorize the Executive Director to approve the final payment to Satterfield & Pontikes Construction, Inc. upon completion of the project, in an amount not to exceed four hundred thirty-four thousand, nine hundred twenty-three dollars and forty-nine cents (\$434,923.49). Ms. Jorgannie Carter shared information regarding approval of Final Payment and Deductive Change Order for the Region 4 McKinney Conference Center Renovation Project. The motion carried unanimously.

C. OMNIA Partners

- 4C-1 A motion was made by Mr. Victor White and seconded by Mrs. Carmen Moreno to approve three (3) year contract with the option of two (2) one-year renewals for Maintenance, Repair, and Operations (MRO) Supplies, Equipment, and Related Products and Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Maintenance, Repair, and Operations (MRO) Supplies, Equipment, and Related Products and Services. Administration recommends award to Arbill Industries, Inc.; Fastenal Company; Hi-Line Electric Company, Inc. dba Hi-Line, Inc.; Lawson Products, Inc.; Lowe's Home Centers, LLC; Midwest Motor Supply Co., Inc., dba Kimball Midwest; Northern Safety Co., Inc.; W.W. Grainger, Inc.; and WESCO Distribution, Inc. The motion carried unanimously.
- 4C-2 A motion was made by Mrs. Scotty Bass and seconded by Dr. King Davis to approve three (3) year contract with the option of two (2) one-year renewals for Chemistry, Biology, Physics and Anatomy Instructional Supplies Supplemental as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Chemistry, Biology, Physics and Anatomy Instructional Supplies Supplemental. Administration recommends award to Lakeshore Learning Materials, LLC and School Specialty LLC.. The motion carried unanimously.
- 4C-3 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Andy Reyes to approve three (3) year contract with the option of two (2) one-year renewals for selected employee benefits as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Selected Employee Benefits. Administration recommends award to Aetna Dental Inc.; Aetna Life Insurance Company; Aflac Group Insurance; American Fidelity Assurance Company; American Public Life; Ameritas Life Insurance Corp.; ARAG Services, LLC; Cigna Health and Life Insurance Company (CHLIC); Delta Dental Insurance Company; Hartford Life and Accident Insurance Company; Legal Access Consulting, LLC d/b/a The LegalEASE Group; Metropolitan Life Insurance Company; MetLife Consumer Services, Inc.; MetLife Legal Plans, Inc.; Medical Air Services Association, Inc.; Standard Insurance Company; Strategic Product Partners, dba Recoop Disaster Insurance; Unum Group and its subsidiaries; Vision Service Plan Insurance Company. The motion carried unanimously.

5. Closed Session

Mrs. Linda Tinnerman requested a motion to enter into Closed Session. A motion was made by Mrs. Carmen Moreno and seconded by Mr. Victor White to enter into Closed Session to review Human Resources updates [Tex. Gov. Code Section §551.074]. The motion carried unanimously. The Board entered Closed Session at 11:49 a.m. A motion

was made by Mrs. Carmen Moreno and seconded by Mrs. LaVerie Wise to reconvene the Board Meeting. The Board reconvened at 12:10 p.m.

6. Adjournment

There being no further business, a motion was made by Mrs. Scotty Bass and seconded by Dr. King Davis to adjourn the meeting. Mrs. Linda Tinnerman adjourned the meeting at 12:11 p.m.



Chair



Secretary